CAPP 120. Introduction to Computers. 3 Credits. (3 Lec) F,S,Su
Offered by Gallatin College. Computer hardware and software concepts as they
apply to all computers. Exposure to software packages such as Windows, word
processors, spreadsheets, and Internet applications. Laboratory projects reflect
practical usage in resolving real world problems/situations.

CAPP 156. Microsoft Excel. 3 Credits. (3 Lec) F,S
For Gallatin College students. Introduces business applications using spreadsheets.
Emphasis placed on the essential functions of spreadsheet operation, as well as an
introduction to some advanced spreadsheet features such as lookup functions and
list management. Covers expert level skills for the Microsoft Certified Application
Specialist (MCAS) certification in Microsoft Excel.
Font Notice

This document should contain certain fonts with restrictive licenses. For this draft, substitutions were made using less legally restrictive fonts. Specifically:

Times was used instead of Adobe Garamond Pro.

The editor may contact Leepfrog for a draft with the correct fonts in place.