

# Expenses

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The Board of Regents of Higher Education approves all student fee charges. Fees are subject to change at any time.

Student charges and refunds are posted under the student's name, not the parent's. Therefore, all fee statements and bill notifications are emailed to the student, not the parents. Student refunds are Direct Deposited or mailed to the student if the student has not signed up for Direct Deposit. (Exception: Refund checks generated as a result of a Parent PLUS loan are mailed to the parents unless the Financial Aid Office has written authorization to disburse the funds to the student.)

Students are personally responsible for meeting their financial obligations at the times stated in the term calendar. A student's registration is not complete until all fees are paid.

All students are urged to safeguard their personal funds by establishing checking accounts. It is most helpful for a student to be able to write checks for exact amounts for fees, room and board, and other necessary expenses. A local bank account is also good identification while on campus.

A check presented to MSU which is subsequently returned by the bank for insufficient funds or other reasons may cause the cancellation of a student's registration, reporting to federal agencies, and/or a request to terminate room and board. A returned check service charge of \$25 is assessed for all returned checks.

## Estimated Expenses

### 2017/2018 Montana State University Undergraduate Cost of Attendance

The expenses shown below reflect estimated costs for a student carrying a full-time load (12 or more credits) for fall and spring semesters, 2017/2018. These expenses include fees and other charges. Actual fees may vary based on specific program or course fees or the number of credits carried each semester. These figures are subject to change at any time and should be regarded as estimates only.

#### Undergraduate Resident Students

Category	Semester	Academic Year
Tuition/Fees <sup>1</sup>	\$3,575	\$7,150
Room/Board <sup>2</sup>	\$4,625	\$9,250
Books/Supplies <sup>3</sup>	\$675	\$1,350
Personal/ Transportation <sup>4</sup>		
Total	\$8,875	\$17,750

#### Undergraduate Non-Resident Students

Category	Semester	Academic Year
Tuition/Fees <sup>1</sup>	\$12,150	\$24,300

Room/Board <sup>2</sup>	\$4,625	\$9,250
Books/Supplies <sup>3</sup>	\$675	\$1,350
Personal/ Transportation <sup>4</sup>		
Total	\$17,450	\$34,900

<sup>1</sup> MSU's undergraduate tuition rate applies to undergraduate students at all class levels (Freshmen, Sophomore, Junior, and Senior). There is not a higher rate for Junior and Senior students. These figures do **not** include the health insurance fee which is required of students who do not have their own health insurance coverage.

<sup>2</sup> For on campus residents, these costs include in-room high speed internet service, unlimited entry into residence hall dining areas, cable TV and unlimited local phone service. Room and Board above is based on a double room, 7 day meal plan. This figure also represents an amount reasonably incurred for off-campus housing and food costs. Food and housing costs will vary depending on a student's living arrangements and lifestyle.

<sup>3</sup> The actual cost of books and supplies will vary depending upon curriculum.

<sup>4</sup> Financial Aid budgets include a personal/transportation/miscellaneous figure of \$1,725 per semester (\$3,450 per year). Personal/miscellaneous expenses will vary depending on individual circumstances.

### 2017/2018 Gallatin College Undergraduate Cost of Attendance

The expenses shown below reflect estimated costs for a student carrying a full-time load (12 or more credits) for fall and spring semesters, 2017/2018. These expenses include fees and other charges. Actual fees may vary based on specific program fees or the number of credits carried each semester. These figures are subject to change at any time and should be regarded as estimates only.

#### Undergraduate Resident Students: Gallatin College

Category	Semester	Academic Year
Tuition/Fees	\$1,640	\$3,280
Room/Board <sup>1</sup>	\$4,625	\$9,250
Books/Supplies <sup>2</sup>	\$675	\$1,350
Personal/ Transportation <sup>3</sup>		
Total	\$6,940	\$13,880

#### Undergraduate Non-Resident Students: Gallatin College

Category	Semester	Academic Year
Tuition/Fees	\$5,750	\$11,500
Room/Board <sup>1</sup>	\$4,625	\$9,250
Books/Supplies <sup>2</sup>	\$675	\$1,350
Personal/ Transportation <sup>3</sup>		
Total	\$11,050	\$22,100

<sup>1</sup> For on campus residents, these costs include in-room high speed internet service, unlimited entry into residence hall dining areas, cable TV and unlimited local phone service. Room and Board above is based on a double room, 7 day meal plan. This figure also represents an amount reasonably incurred for off-campus housing and food costs. Food and housing costs will vary depending on a student's living arrangements and lifestyle.

<sup>2</sup> The actual cost of books and supplies will vary depending upon curriculum.

<sup>3</sup> Financial Aid budgets include a personal/transportation/miscellaneous figure of \$1,725 per semester (\$3,450 per year). Personal/miscellaneous expenses will vary depending on individual circumstances.

### 2017/2018 Montana State University Graduate Cost of Attendance

The expenses shown below reflect estimated average costs for a graduate student enrolled in 6 or more credits for both fall and spring semesters, 2017-2018. These expenses include fees and other charges. Actual fees may vary based on specific program or course fees or the number of credits carried each semester. These figures are subject to change at any time and should be regarded as estimates only.

#### Graduate Resident Students

Category	Semester	Academic Year
Category	Semester	Academic Year
Tuition/Fees <sup>1</sup>	\$2,700	\$5,400
Room/Board <sup>2</sup>	\$4,625	\$9,250
Books/Supplies <sup>3</sup>	\$510	\$1,020
Personal/Transportation <sup>4</sup>		
Total	\$7,835	\$15,670

#### Graduate Non-Resident Students

Category	Semester	Academic Year
Category	Semester	Academic Year
Tuition/Fees <sup>1</sup>	\$8,150	\$16,300
Room/Board <sup>2</sup>	\$4,450	\$9,250
Books/Supplies <sup>3</sup>	\$510	\$1,020
Personal/Transportation <sup>4</sup>		
Total	\$13,110	\$26,220

<sup>1</sup> These figures do **not** include a supplemental health insurance fee required of students who do not have proof of insurance coverage.

<sup>2</sup> For on campus residents, these costs include in-room high speed internet service, unlimited entry into residence hall dining areas, cable TV and unlimited local phone service. Room and Board above is based on a double room, 7 day meal plan. This figure also represents an amount reasonably incurred for off-campus housing and food costs. Food and housing costs will vary depending on a student's living arrangements and lifestyle

<sup>3</sup> The actual cost of books and supplies will vary depending upon curriculum.

<sup>4</sup> Financial Aid budgets include a personal/transportation/miscellaneous figure of \$1,725 per semester (\$3,450 per year). Personal/miscellaneous expenses will vary depending on individual circumstances.

### Fall/Spring Fee Schedules

- **Undergraduate fees:** Fiscal Year 18 Undergraduate Fees ([http://catalog.montana.edu/expenses/Fiscal\\_Year\\_18\\_Undergraduate\\_Fees.pdf](http://catalog.montana.edu/expenses/Fiscal_Year_18_Undergraduate_Fees.pdf))
- **Gallatin College fees:** Fiscal Year 18 Gallatin College Fees ([http://catalog.montana.edu/expenses/Fiscal\\_Year\\_18\\_Gallatin\\_College\\_Fees.pdf](http://catalog.montana.edu/expenses/Fiscal_Year_18_Gallatin_College_Fees.pdf))

- **Western Undergraduate Exchange fees:** Fiscal Year 18 WUE Fees ([http://catalog.montana.edu/expenses/Fiscal\\_Year\\_18\\_WUE\\_Fees.pdf](http://catalog.montana.edu/expenses/Fiscal_Year_18_WUE_Fees.pdf))
- **Post Baccalaureate fees:** Fiscal Year 18 Post-Bacc Fees ([http://catalog.montana.edu/expenses/Fiscal\\_Year\\_18\\_Post-Bacc\\_Fees.pdf](http://catalog.montana.edu/expenses/Fiscal_Year_18_Post-Bacc_Fees.pdf))
- **Graduate fees:** Fiscal Year 18 Graduate Fees ([http://catalog.montana.edu/expenses/Fiscal\\_Year\\_18\\_Graduate\\_Fees.pdf](http://catalog.montana.edu/expenses/Fiscal_Year_18_Graduate_Fees.pdf))
- **Course fees:** FY\_18\_Course\_Fees.pdf ([http://catalog.montana.edu/expenses/FY\\_18\\_Course\\_Fees.pdf](http://catalog.montana.edu/expenses/FY_18_Course_Fees.pdf))
- **Fee descriptions**
- **Interactive Net Price Calculator** (<http://www.montana.edu/admissions/tuitioncalc>)

### Exemptions from Payment of Certain Fees

- **Tuition:** Undergraduate students holding high school honor, American Indian scholarships, and Montana citizens sixty-five years of age or older are exempt from tuition. Undergraduate students with merit scholarships may be exempted from the tuition, in amounts to be determined by the scholarship committee depending upon funds available for this purpose.
- **Permanent staff** employed at least three-quarter time are exempt from tuition for six credits only.
- **Dependents of employees** with five or more years of service employed at least three-quarter time are exempt from 50% of their tuition when seeking a first undergraduate degree.
- **Student Activity and Health Service Fees:** Students who are required by the university to complete their entire semester's work off campus and more than fifty miles from Bozeman are exempt from Student Activity and Health Service Fees as are professional staff and non-professional staff employed at least three-quarter time.
- **In Absentia:** Students registered in absentia pay only the registration fee.

### Other Charges

The following fees are in addition to those listed in the fee schedule. Fees are subject to change at any time. Non-matriculated students pay the same fees as regularly enrolled students. See also Course Fees.

Residence Hall Social Fee, per semester, to defray costs of activities and projects \$15.00

Late Payment assessed the first day after regular payment \$40.00

Additional late fee after 15th day of class \$40.00

#### Nursing Students

Uniforms and shoes (estimate) \$200.00

Doctoral Dissertation, for microfilming and publication of abstract in "Dissertation Abstracts" \$55.00

Exams given by special request \$2.50 to \$55.00

(May include Graduate Record, College Entrance and Placement, GED, Miller Analogy, Doppelt, and Minnesota Engineering exams.)

Course Materials Fee Consult the department

(For materials furnished in some courses offered by Departments of Animal and Range Science, Health and Human Development, Medical Science, Earth Sciences, Nursing, Physics, Education, Biology, Architecture, Microbiology, and Music.)

Field Trip Fee	Consult the department
Program Fees (Architecture, Art, College of Business, Engineering, MTA, Nursing, Math)	Consult the department or college
Returned Check Service Charge	\$25.00
I.D. Card Fee	\$15.00
Duplicate I.D.	\$15.00
Vehicle Registration for Students and Staff Varies per lot; minimum annual fee	\$195.00
Transcript Fee, charge per copy	\$3.00
Intensive English Language Fee (per credit)	\$278.75
Foreign Student Administrative Fee, per semester (including summer)	\$125.00
Graduation Fee	\$30.00
New Student Orientation Fee	
Freshman	\$90.00
Transfer	\$75.00
Graduate	\$50.00
In Absentia Registration Fee	\$30.00
Challenge Fee (per credit)	\$30.00
Distributed Learning Fee (per credit)	\$45.00
Residence Hall Prepayment	\$300.00
Student Teaching Fees	Consult the department

## Special Fees and Charges

### Application Fee

A \$30 application fee must accompany all applications for admission. This fee is not refundable nor is it applied toward the payment of any other fee. The application fee is honored for one year from the semester for which the student is applying.

### Additional Fees Paid by Graduate Students

Graduate students will be charged fees at a higher rate than undergraduates. (Please see the Fee Schedule.)

### Additional Fees Paid by Out-of-State Students

Resident or non-resident status for fee purposes is determined by Montana statutes and regulations of the Board of Regents. A copy of these regulations may be obtained by visiting or writing the Office of Admissions.

Students of legal age and minors whose parents have not established residence for fee purposes are required to pay the non-resident fees. See Residency Requirements for Fee Purposes.

## Non-matriculated Fees

An adult not regularly enrolled at Montana State University may, with permission of the instructor, register for a non-laboratory class upon the payment of the same fees as students enrolled for credit. The person so registering may not participate in class discussion or take examinations. Applications for non-matriculated enrollment should be made through the Registrar, who will provide a form for approval by the instructor.

## Auditor's Fee

Regularly enrolled students who register for courses without credit pay the same fees as students enrolled for credit.

## Testing Fees

The Montana State University Testing Service administers certain testing and examination programs for which fees are charged. The fees are established by testing agencies (companies) other than MSU.

## Nursing Students

Nursing students are charged a program fee each semester which covers such costs as mandatory liability insurance while taking clinical courses, pre-NCLEX testing fees, fingerprinting costs, specialized equipment and distance delivery support.

Costs for board, room and transportation will vary in relation to the facilities available in the community where assigned for upper division. If a student does not have a car, she/he must make arrangements for transportation.

## Health Insurance

Students carrying six or more credits are automatically enrolled in the student insurance plan each semester. Students carrying fewer than six credits must contact the Student Insurance Office if they desire coverage. Students wishing to apply for exemption from the insurance plan must do so online.

Complete information on student insurance may be obtained from the Student Insurance Office in the Swingle Student Health Center.

## Special Fees and Charges for Foreign Students

An additional administrative fee will be charged to all foreign students who come to the University.

## Special Exemptions

### Honorably Discharged Veteran Tuition Waiver

A veteran who meets all of the following conditions is eligible for a waiver of tuition:

1. "Honorable" discharge ("General Under Honorable Conditions" will not be accepted) from any branch of the U.S. Armed Forces for service on active duty for other than training purposes.
2. Bona fide resident of Montana for tuition and fee purposes.
3. At some time eligible for VA education benefits but benefits were exhausted or have expired (VEAP eligible veterans who withdrew a portion of their VEAP contribution before benefits expired are not eligible for the tuition waiver).
4. Qualifies under one of the following:
  - a. Served any time prior to May 8, 1975. Waiver available to all otherwise qualified undergraduate and graduate students; or
  - b. Working on initial undergraduate degree and has been awarded an Armed Forces Expeditionary Medal; or
  - c. Working on initial undergraduate degree and received the Southwest Asia Service Medal for service in the Persian Gulf between August 2, 1990 and April 11, 1991; or

- d. Working on initial undergraduate degree and has been awarded the Kosovo Campaign Medal; or served in a combat theater in Afghanistan or Iraq after September 11, 2001, and received either the Global War on Terrorism Expeditionary Medal, the Afghanistan Campaign Medal, or the Iraq Campaign Medal.

Qualified recipients must maintain satisfactory academic progress.

Application for this waiver must be made through the MSU Office of Veterans' Services, Montana State University, P.O. Box 173960, Bozeman, MT 59717-3960 at least two weeks before fee payment for the semester in which the recipient expects to qualify. Phone 406-994-3661 for additional information.

### State Benefits

The tuition is waived at any of the units of the Montana University System for children of members of the United States armed forces who served on active duty during World War II, the Korean, Vietnam, Iraq or Afghanistan conflicts and who, at the time of entry into service, had legal residence in Montana and who were killed in action or who died as a result of injury, disease, or other disability incurred while in the service. Children who desire to study under the "War Orphans" educational law must enter any of the Montana University System institutions before the age of twenty-five to be eligible for waiver of tuition. Application for the waiver of tuition must be made, well in advance of the date of anticipated enrollment, to the Commissioner of Higher Education (2500 Broadway, Helena, Montana 59620-3101), who will determine eligibility and notify the student and the Office of Financial Aid Services of the institution.

### American Indian Tuition Waiver

Montana Residents of one-fourth American Indian blood or more, or enrolled members of a state or federally recognized Indian Tribe which is located within the boundaries of the State of Montana, are eligible for a tuition waiver upon demonstration of financial need. Contact Financial Aid Services for more information.

### Senior Citizen Tuition Waiver

In state tuition may be waived for Montana citizens who are (65) sixty-five years of age or older. The application for Senior Citizen Tuition Waiver may be found at [www.montana.edu/wwwfa/forms.html](http://www.montana.edu/wwwfa/forms.html) or at Financial Aid Services located in Room 183 Strand Union Building (SUB). Submit the completed application and supporting documentation to Financial Aid Services for processing. A completed application is required for each semester of attendance.

### Faculty and Staff Tuition Waiver

Permanent staff employed at least three-quarter time for the entire term are eligible for a waiver of resident tuition for up to six credits. The Faculty & Staff Tuition Waiver Request form may be downloaded at [www.montana.edu/wwwfa/forms.html](http://www.montana.edu/wwwfa/forms.html). These forms are also available at Financial Aid Services. Once this form is completed and signed by the required parties, it can be submitted to Financial Aid Services for processing. A completed application is required for each semester of attendance and due by the 15th class day. This waiver does not apply to self-supporting courses offered by Extended University.

### Dependent Partial Tuition Waiver

Dependents of employees with five or more years of service employed at least three-quarter time are exempt from 50% of their resident tuition.

The tuition waiver does not apply to non-credit, continuing education or other self-supporting courses. Dependents may utilize the tuition waiver to take courses in any two-year or certificate program, and to obtain a first baccalaureate degree at any unit of the Montana University System. Employees who utilize the faculty and staff tuition waiver are not eligible for a dependent tuition waiver during the same academic

term. Only one dependent may utilize the dependent tuition waiver in an academic term. Electronic application instructions can be found at <http://www.montana.edu/wwwfa/dptw.html>.

## Refund of Fees

### Drop/Add

Students dropping courses during the first fifteen class days are currently given a full refund for those courses. Fees for courses dropped after the fifteenth class day will not be refunded. The drop refund policy is subject to change. For summer term, please see the refund schedule located here.

The health, dental, and athletic activity fees will not be refunded to students dropping to a credit load of less than seven credits if services have been provided.

### University Withdrawal

Fees except those listed below will be refunded based upon a predetermined refund schedule, unless otherwise required by the Higher Education Act of 1965 as amended. The refund schedule for the full part of term is listed below. The detailed refund schedule which delineates the multiple parts of term (for students registered in courses within a specific part of term other than the full term can be found through the link below. The Office of Student Success records will establish the date used for refunding. Refunds will not be granted for withdrawals after the completion of the term.

Non-refundable fees are: registration fee, ID fee, orientation fee, late fee, tuition payment plan fees, social fees, foreign student fee, dorm deposit, new student fee, and transfer student fee.

If health and/or dental services have been provided, NO refunds of those fees will be given.

If health and/or dental services have NOT been provided, the refund amount will be based upon the following schedule:

Days of Instruction	Percent Refunded
Registration Day	100
1-5	90
6-10	75
11-15	50
16-on	0

A detailed refund schedule including the details for alternative parts of term can be found at <http://www.montana.edu/registrar/semesterwithdrawalrefundschedule.html>

## Financial Aid and Student Employment

### Office of Financial Aid Services

The Office of Financial Aid Services at Montana State University administers federal, state, and institutional aid programs designed to help eligible students pay for their educational expenses. Amounts of awards vary and depend upon the student's financial need as well as the amount of funds available for distribution.

To apply for financial aid, students and parents of dependent students must file the Free Application for Federal Student Aid (FAFSA) each year. The FAFSA can be filed electronically at [www.fafsa.gov](http://www.fafsa.gov) (<http://www.fafsa.gov>).

To be eligible for financial aid, an individual must be a citizen or permanent resident of the United States and have applied for admission

to the University as a degree-seeking student. Priority consideration is given to students who file the FAFSA by MSU's financial aid priority filing date, which is December 1 of the preceding year (e.g., Dec 1, 2017 for the academic year beginning in Fall Semester 2018).

Students applying for financial assistance are considered for all aid programs for which they are eligible. Assistance is offered in the form of grants, scholarships, tuition waivers, student and parent loans, and work opportunities.

Publications describing the different programs, eligibility criteria, satisfactory progress, and application procedures are available via the Internet at [www.montana.edu/wwwfa/](http://www.montana.edu/wwwfa/), or at the Office of Financial Aid Services, 183 Strand Union, P.O. Box 174160, Bozeman, MT 59717-4160. Our telephone number is: (406) 994-2845.

Both undergraduate and graduate students may apply for aid. Assistance to graduate students is generally limited to long-term loans and work opportunities. Information on graduate fellowships, scholarships, and assistantships may be obtained from The Graduate School.

Although student expenses will vary according to differences in courses of study, residency status, housing arrangements, transportation costs, and other factors, the table of estimated expenses may be used to determine the projected cost of education for a school year (two semesters). In estimating costs, between-semester expenses should not be overlooked.

Please remember that policies and procedures governing financial assistance at MSU are subject to change at any time, without prior notification or publication, due to changes in university, state, and/or federal guidelines and regulations.

The Office of Financial Aid Services is open Monday through Friday from 8:00 AM to 5:00 PM or as otherwise posted. The office is located in Room 183 in the Strand Union Building which is equipped with an elevator for disabled students.

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## Fee Descriptions

**Registration Fee** is a flat non-refundable processing fee of \$30.00 charged to each student.

**The Tuition and Fees** on the student bill is the total of the tuition fee, registration fee, building fees, information technology fee, computer fee, student equipment fee, health and dental fees, ASMSU fees, athletic fee, and SFEP fee. The Tuition and Fees for more than 12 (twelve) credits is the same as for 12 (twelve) credits.

**Tuition** is a mandatory per credit hour fee based on the number of credits selected and the status of the student (resident, non-resident, Western Undergraduate Exchange Program, or graduate). On the fee chart, the Non-Resident Tuition Fee consists of the Resident Fee (paid by resident students) plus the Non-Resident Fee, which is the portion of the Tuition Fee covered on behalf of resident students by Montana state taxes.

**Building Fees** are mandatory per credit hour fees and are used to repay bonds that financed the construction and/or remodeling of university buildings. Students have also voted to continue paying some building fees for major maintenance needs after the bonds have been repaid. The Building Fees for state resident students include: Student Building Fee; Academic Building Fee; PE Complex; Health Operations; Strand Union Operations; and PE Building Fee. The Building Fees for non-resident students include all of those for resident students plus the Non-Resident Building Fee. The Non-Resident Building Fee is that portion of bonds that are covered on behalf of resident students by Montana state taxes.

**Computer Fee** is a mandatory per credit hour fee used to provide and enhance student computer labs and access.

**Student Equipment Fee** is a mandatory per credit hour fee used to provide and enhance classroom and student lab equipment.

**Information Technology Fee** is mandatory per student fee for partial funding of the student administrative software.

**Health and Dental Fees** are mandatory fees charged to all students registered for seven (7) credits or more. These fees are for maintaining the Student Health and Dental Clinic.

**The Associated Students of Montana State University (ASMSU) Fees** are mandatory fees charged to all students registered for seven (7) credits or more. ASMSU Fees are set by student vote. Payment of the ASMSU fees entitles the student to participate in ASMSU student government and use of gym, swimming, weight room facilities, day care facilities, legal aid, tutoring, and other sponsored activities

**ASMSU Activity Fee** provides for the operation of the student government (ASMSU) and its committees.

**ASMSU Intramural Fee** contributes to the operational cost of the intramural facilities and programs.

**ASMSU Bus Fee** funds a local bus system for students.

**ASMSU Student Leadership Fee** provides funding to the MSU Leadership Institute.

**ASMSU Student Sustainability Fee** contributes to the promotion and implementation of sustainable practices.

**ASMSU Student Organization Fee** supports registered student organizations.

**ASMSU Student Press Fee** funds the student newspaper, The Exponent.

**ASMSU Outdoor Recreation Fee** funds the Outdoor Recreation Program.

**ASMSU Recreational Facilities Project Fee** funds the construction of a synthetic turf field and supporting infrastructure.

**Athletic Fee** is a mandatory fee charged to students registered for seven (7) credits or more that is used to support the Bobcat Athletic program.

**SFEP Fee** includes funds pledged for debt service on the Student Facilities Enhancement Project, as well as Operations & Maintenance fee for the Health & PE Complex.

**Student Medical Insurance Fee** is a mandatory medical insurance program (by ASMSU vote) for all students registered for six (6) credits or more. Students may waive the insurance if they have other medical insurance. Dependent coverage is available by contacting the Student Insurance Office at 104 Swingle or 994-3199.

### **Font Notice**

This document should contain certain fonts with restrictive licenses. For this draft, substitutions were made using less legally restrictive fonts. Specifically:

Times was used instead of Adobe Garamond Pro.

The editor may contact Leepfrog for a draft with the correct fonts in place.